

**CAPE COD COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**Lorusso Solarium**  
**September 10, 2024 – 4:00 PM**

**This meeting will be held virtually and in-person. For access or attendance, please contact [jgraney@capecod.edu](mailto:jgraney@capecod.edu). The meeting will also be livestreamed. The URL for this month’s meeting: <https://youtube.com/live/3gR0VluXwXs?feature=share>**

**I. Call to Order**

**II. Minutes**

- A. Request Approval of the June 11, 2024 Board Minutes..... EXHIBIT A
- B. Request Approval of the June 11, 2024 Board Retreat Minutes .....EXHIBIT B

**III. Board Reports**

- A. Chair’s Report – *L. Newstead, Vice Chair*
- B. Finance & Personnel Report – *L. Newstead, Vice Chair*

*INFORMATION ITEMS (Finance)*

- 1. Budget Report YTD – August 31, 2024 – *C. Clark, VP*.....EXHIBIT C
- 2. Facilities Update – *C. Clark, VP* .....EXHIBIT D
- 3. AMT Lease Update – *C. Clark, VP* .....EXHIBIT E
- 4. Summer Procurement – *C. Clark, VP*.....EXHIBIT F

*ACTION ITEMS (Personnel)*

- 5. HR Report Summary of Summer Appointments, Retirements and Resignations – *P. Preston, AVP & CHRO* .....EXHIBIT G

*INFORMATION ITEMS (Personnel)*

- 6. HR Quarterly Report – *P. Preston, AVP & CHRO* .....EXHIBIT H
- C. Evaluation Committee Update – *J. McGrail, Trustee*
- D. Land Update – *C. Clark, VP; J. Flores, Trustee; G. Vasvatekis, Trustee* .....EXHIBIT I
- E. Student Report – *Sara Gutierrez, Student Trustee*
- F. Foundation Report -- *K. McNamara, Foundation CEO*

**IV. College Reports – *J. Cox, President***

*ACTION ITEMS*

- 1. FY2024 Gifts to the College – *J. Cox, President*

*INFORMATION ITEMS*

- 2. FY2024 Degrees Earned – *S. Wu, Director*.....EXHIBIT K
- 3. Enrollment Update FY2024 – *S. Wu, Director* .....EXHIBIT L
- 4. Transcript Holds Federal Update – *L. Holmes, Director* .....EXHIBIT M
- 5. Free Community College Update – *P. Stone, Director; C. Clark, VP* .....EXHIBIT N
- 6. President’s Meetings and Activities (Information Only) .....EXHIBIT O

**V. Adjournment**

3:30 PM Finance & Personnel Committee