

CAPE COD COMMUNITY COLLEGE
BOARD OF TRUSTEES
Lorusso Solarium
December 10, 2024 – 4:00 PM

This meeting will be held virtually and in-person. For access or attendance, please contact jgraney@capecod.edu. The meeting will also be livestreamed. The URL for this month’s meeting: <https://youtube.com/live/7V1c2vAYYHE?feature=share>

I. Call to Order

II. Minutes

- A. Request Approval of the November 12, 2024 Board MinutesEXHIBIT A

III. Board Reports

- A. Chair’s Report – *T. Saben, Chair*

- B. Finance & Personnel Report – *L. Newstead, Vice Chair*

ACTION ITEMS (Finance) -- C. Clark, VP

- 1. Request Approval of the November 12, 2024 F&P Committee MinutesEXHIBIT B
- 2. Procurements over \$100,000 – Dell ComputersEXHIBIT C
- 3. Internal Control PlanEXHIBIT D

INFORMATION ITEMS (Finance) -- C. Clark, VP

- 4. Budget Report YTD – November 30, 2024EXHIBIT E

ACTION ITEMS (Personnel) – P. Preston, AVP & CHRO

- 5. Personnel Report – Reappointments, Reclassifications, Resignations, RetirementsEXHIBIT F

- C. Student Report – *S. Gutierrez, Student Trustee*

- D. Foundation Report -- *K. McNamara, Foundation CEO*

IV. College Reports – J. Cox, President

- A. Strategic Plan Survey Feedback -- *S. Wu, Director; P. Preston, AVP & CHRO*EXHIBIT G

- B. Financial Aid Update – *A. Russo, Director*EXHIBIT H

- C. President’s Meetings and Activities (*Information Only*)EXHIBIT I

V. Adjournment

3:30 PM Finance & Personnel Committee – Lorusso Solarium