

CAPE COD COMMUNITY COLLEGE

BOARD OF TRUSTEES

Lorusso Solarium

September 12, 2023 – 4:00 PM

This meeting will be held virtually and in-person. For access or attendance, please contact jgraney@capecod.edu. The meeting will also be livestreamed. The URL for this month's meeting: <https://youtube.com/live/OuJ3ldSruG4?feature=share>

I. Call to Order

II. Minutes

- A. Request Approval of the June 13, 2023 Board Minutes EXHIBIT A
- B. Request Approval of the June 13, 2023 Board Retreat Minutes EXHIBIT B

III. Board Reports

- A. Chair's Report -- *T. Saben, Chair*
- B. Finance & Personnel Report -- *L. Newstead, Vice Chair*

ACTION ITEMS (Finance)

- 1. Clean Energy Investment Program Authorization -- *C. Clark, VP* EXHIBIT C

INFORMATION ITEMS (Finance)

- 2. Budget Report YTD – August 31, 2023 – *C. Clark, VP* EXHIBIT D
- 3. Bridgewater Funeral Service Agreement – *C. Clark, VP* EXHIBIT E
- 4. AMT Lease – *VP C. Clark* EXHIBIT F
- 5. Summary of Summer Procurements -- *C. Clark, VP* EXHIBIT G

INFORMATION ITEMS (Personnel)

- 6. HR Report Summary of Summer Appointments, Retirements and Resignations – *P. Preston, AVP & CHRO* EXHIBIT H

ACTION ITEMS (Personnel)

- 7. HR Quarterly Report – *P. Preston, AVP & CHRO* EXHIBIT I

- C. Evaluation Committee Update – *L. Newstead, Vice Chair*
- D. Student Report – *VACANCY*
- E. Foundation Report -- *K. McNamara, Foundation CEO*

IV. College Reports – *J. Cox, President*

ACTION ITEMS:

- 1. FY2023 Gifts to the College – *J. Cox, President* EXHIBIT J

INFORMATION ITEMS

- 2. Enrollment Trend Update FY 2023 – *C. McCarey, Dean; S. Wu, Director* EXHIBIT K
- 3. MassReConnect Update – *P. Stone, Director; C. Clark, VP* EXHIBIT L
- 4. Nursing Program Update – *K. Vranos, VP; A. Kilcoyne, Director; M. Murphy, Research Analyst; A. Shields, Faculty Mentor* EXHIBIT M
- 5. President's Meetings and Activities (Information Only) EXHIBIT N

V. Adjournment

3:30 PM Finance & Personnel Committee