

CAPE COD COMMUNITY COLLEGE

BOARD OF TRUSTEES

Lorusso Solarium

December 12, 2023 – 4:00 PM

This meeting will be held virtually and in-person. For access or attendance, please contact jgraney@capecod.edu. The meeting will also be livestreamed. The URL for this month's meeting: <https://youtube.com/live/rujZ-JTOVdc?feature=share>

I. **Call to Order**

II. **Minutes**

- A. Request Approval of the November 14, 2023 Board MinutesEXHIBIT A

III. **Board Reports**

A. Chair's Report (National Legislative Summit) – *T. Saben, Chair*

B. Finance & Personnel Report – *L. Newstead, Vice Chair*

ACTION ITEMS (Finance) -- C. Clark, VP

1. Request Approval of the November 14, 2023 F&P Committee Minutes.....EXHIBIT B

2. Procurements between \$50k - \$100kEXHIBIT C

INFORMATION ITEMS (Finance) -- C. Clark, VP

3. Budget Report YTD – November 30, 2023EXHIBIT D

4. Internal Control PlanEXHIBIT E

ACTION ITEMS (Personnel) – P. Preston, AVP & CHRO

5. Personnel Report – Reappointments, Reclassifications, Resignations, RetirementsEXHIBIT F

C. Student Report – *A. Marshall, Student Trustee*

D. Foundation Report -- *K. McNamara, Foundation CEO*

IV. **College Reports – J. Cox, President**

A. Financial Aid Update – *A. Russo, Admissions Coordinator*EXHIBIT G

B. Performing Arts Program Update – *V. Trudeau, Assistant Professor*EXHIBIT H

C. President's Meetings and Activities (*Information Only*)EXHIBIT I

V. **Adjournment**

3:30 PM Finance & Personnel Committee – Lorusso Solarium