

**CAPE COD COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**Lorusso Solarium**  
**February 13, 2024 – 4:00 PM**

**This meeting will be held virtually and in-person. For access or attendance, please contact [igraney@capecod.edu](mailto:igraney@capecod.edu). The meeting will also be livestreamed. The URL for this month’s meeting: <https://youtube.com/live/cS3nQgHmjG0?feature=share>**

**I. Call to Order**

**II. Minutes**

- A. Request Approval of the January 09, 2024 Board Minutes .....EXHIBIT A

**III. Board Reports**

- A. Chair’s Report – *T. Saben, Chair*

- B. ACCT National Legislative Summit Report – *J. Barrigas, Trustee*

- C. Finance & Personnel Report – *L. Newstead, Vice Chair*

*ACTION ITEMS (Finance)*

- 1. January 09, 2024 Finance & Personnel Committee Minutes .....EXHIBIT B

*INFORMATION ITEMS (Finance)*

- 2. Budget Report YTD - January 31, 2024 – *C. Clark, VP* .....EXHIBIT C

*ACTION ITEMS (Personnel)*

- 3. Personnel Report – *P. Preston, AVP & CHRO* .....EXHIBIT D

- D. Student Report – *A. Marshall, Student Trustee*

- E. Foundation Report – *K. McNamara, Foundation CEO*

**IV. College Reports**

- A. Funeral Service Update – *D. Shea, Pgm. Coordinator; Gretchen Silva, Faculty* .....EXHIBIT E

- B. Title IX Survey Update – *Dr. A. Quitadamo, Dean; Gretchen Nelson, Title IX Coordinator..* EXHIBIT F

- C. Spring Marketing Campaign Overview – *P. Stone, Director; A. Russo, Director* .....EXHIBIT G

- D. President’s Meetings and Activities (*Information Only*) .....EXHIBIT H

**V. Adjournment**

3:30 PM Finance & Personnel Committee – Lorusso Solarium